



**EAST PEORIA HOUSING AUTHORITY
BOARD MEETING MINUTES
Monday June 12, 2023**

1. *Call to Order* - The meeting was called to order at 4:05 pm by Karen McClelland.
2. *Roll Call* -

<u>Members Present</u> Karen McClelland Steve Freeze David Riber Steve Flinn Tami Meischner	<u>Members Absent</u>
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3. *Approval of Minutes* - A motion was made by D. Riber to approve the April 2023 minutes as presented with a second from T. Meischner. The vote was unanimous to pass the motion.
4. *Program Update* -
 - A. **Approval of the Bills:** A motion was made by K. McClelland with a second by S. Flinn to approve payment of the May and June 2023 bills as presented. The motion passed unanimously.
 - B. **Financial Update:** The financial spreadsheets, budget and the Voucher Management System input sheet were distributed to the members for review and discussion.
 - C. **Project Status:** The Director presented the project status to the Board for review followed by discussion regarding lease ups.
5. *Old Business* -
 - A. **Landlord Incentive Update:** The Director and the Board reviewed and discussed opportunities for landlord incentives. A motion was made by D. Riber to approve an incentive of \$500.00 bonus for re-rented units and \$1000.00 for new units or units unassisted within the last 6 months. A second was made by K. McClelland and the motion passed unanimously.
6. *New Business* -
 - A. **Independent Audit:** The Director informed the Board that the Independent Audit is scheduled for June 14th-17th, 2023 and that It will cover FY 2022.
7. *Adjournment* S. Freeze made the motion to adjourn the meeting and K McClelland seconded the motion. The meeting adjourned at 5:08pm with all voting yes.

Respectfully submitted
LaToya Brown- Executive Director

